

# Employer instruction to trustee to discontinue contributions

**SYEPDIS V01 0223**

**What is this form for?**

Employers who wish to instruct Lane Clark and Peacock Trustee Services Ltd of their intention to discontinue contributions to Synergy Executive Pension, which will result in the wind up the scheme and transfer to a suitable alternative. Please complete and sign this form and send to Standard Life with the transfer instruction.

**Part 1 – Employer instruction to trustees**

Please complete this notice to discontinue contributions to your Synergy Executive Pension for the attention of Lane Clark & Peacock Trustee Services Ltd (LCP)

Policy number

Scheme name

Member name

In accordance with Rule 3.2 of the Synergy Executive Pension Rules governing the Plan, we hereby notify you of our intention to discontinue contributions to the Plan with effect from the date below.

**Authorised signature for and on behalf of Employer**

  
**Signature**

Position within employer company

**Date (DD/MM/YYYY)**